

# BRIERCREST

## APPLICATION FOR REVIEW BY RESEARCH ETHICS BOARD FOR COURSE-BASED RESEARCH

Please complete this form if you are a course instructor and you wish to oversee the conduct of student research involving human participants, in accordance with REB policies and procedures.

### Application Information

Application Date: \_\_\_\_\_ Proposed Research Start Date: \_\_\_\_\_

Application Status:    \_\_\_ New        \_\_\_ Renewal  
                                  \_\_\_ Addendum to Application dated \_\_\_\_\_

### Investigator Information

Research Supervisor: \_\_\_\_\_  
                                  Email Address: : \_\_\_\_\_ Phone: \_\_\_\_\_

Student Investigator: \_\_\_\_\_  
                                  Email Address: : \_\_\_\_\_ Phone: \_\_\_\_\_

Student Investigator: \_\_\_\_\_  
                                  Email Address: : \_\_\_\_\_ Phone: \_\_\_\_\_

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                                  Email Address: : \_\_\_\_\_ Phone: \_\_\_\_\_

Student Investigator: \_\_\_\_\_  
                                  Email Address: : \_\_\_\_\_ Phone: \_\_\_\_\_

Student Investigator: \_\_\_\_\_  
                                  Email Address: : \_\_\_\_\_ Phone: \_\_\_\_\_

*If more than five student investigators are involved in this project, include their information on a separate sheet of paper and attach it to this application.*

### Investigators' Agreement

I certify that the information provided in this application is correct and complete.

I understand that, as an Investigator, I have responsibility for the conduct of the study, the ethics performance of the project and the protection of the rights and welfare of human participants. I agree to comply with the Tri-Council Policy Statement and all Briercrest policies and procedures governing the protection of human participants in research, including, but not limited to:

- ensuring that those performing the project are qualified and appropriately trained
- implementing no changes to the REB approved protocol or consent form/statement without notification to the REB of the proposed changes and their subsequent approval;
- promptly reporting significant adverse effects to the REB within five (5) working days of occurrence; and
- submitting, at minimum, a progress report annually or in accordance with the terms of certification.

I understand that as Research Supervisor, I have ultimate responsibility for the conduct of the study, the ethics performance of the project and the protection of the rights and welfare of human participants. I agree to meet with the student investigators to monitor the research progress, if required, and I will make myself available, should problems arise during the course of the research, to supervise the students and assist in solving such problems.

Research Supervisor's Signature: : \_\_\_\_\_ Date: \_\_\_\_\_

Student Investigator's Signature: : \_\_\_\_\_ Date: \_\_\_\_\_

Student Investigator's Signature: : \_\_\_\_\_ Date: \_\_\_\_\_

Student Investigator's Signature: : \_\_\_\_\_ Date: \_\_\_\_\_

Student Investigator's Signature: : \_\_\_\_\_ Date: \_\_\_\_\_

Student Investigator's Signature: : \_\_\_\_\_ Date: \_\_\_\_\_

Project Details

Title of Research Project: \_\_\_\_\_

Course Name: \_\_\_\_\_ Course Number: \_\_\_\_\_

Has an approval for a course-based research project been obtained for this course previously?

Yes  No

*If "Yes," provide the following information:*

Instructor who received approval: \_\_\_\_\_

Name of course, if different from above: \_\_\_\_\_

Date of approval, if known: \_\_\_\_\_

Summary of Proposed Research

A. Briefly describe the type of research required in the course.

B. Describe the methods that will be employed by the students for data collection.

Required Attachments

Provide a written statement of the instructions that will be given to the student researchers. These instructions should include the following information:

- A. The purpose of the project;
- B. Recruitment method including relationship of participants to the student researcher;
- C. Procedure for obtaining participants' consent;
- D. Procedure for dealing with participants who wish to withdraw from the research project;
- E. The debriefing procedure;
- F. Provisions to guarantee data confidentiality, if applicable; and
- G. A statement confirming that all projects to be conducted must involve minimal risk to the participants.

Attach a copy or model of the following materials, where applicable:

- A. The data collection instruments that will be utilized;
- B. The consent form and/or letter of information/transcript of telephone script;

C. Recruitment material/posters; and  
D. Any debriefing materials which will be utilized by the students.